Project Details

Imparting skill training under Training Package TSP-12-(Graduate Add-on Programme)/Multisector for training 3500 students in i) Media & Entertainment ii) IT-ITes and iii) BFSI Sectors under ADB assisted Flagship Training Programme of Himachal Pradesh Skill Development Project (HPSDP) in 18 Govt. College

The Project: Graduate Add-On Program

Graduate Add-On program is intended to improve the employment potential of the students of the University of Himachal Pradesh with systematic training, certificates of competency, and placement assistance. The various programs offered will be aligned to Qualification Packs (QP) and National Occupational Standards (NOS) developed by NSDC through Sector Skill Councils, to bridge the gap of industry requirement for suitable jobs. The skills provided during the training will be measured by facilitating employment to the students post achieving certification.

These courses will be introduced to the third academic year Undergraduate students. The students will be given a choice to select any one skill-based course from the identified sectors in addition to the regular academic subjects. This course will be a part of applied course offered to the students and will be integrated into the timetable of the participating colleges. Facilitating employment to the students post achieving certification, training partners will ensure that through respective Sector Skill Councils quality placement of the students desiring the same is achieved.

Sector	College Name (Total 18 Colleges)	Total Numbers
• Media & Entertainment • IT-ITeS • Banking , Finance, Securities and Insurance (BFSI)	GDC Dharamshala, Kangra	3500 (average 200-300 final year students per college)
	GDC Palampur, Kangra	
	GDC Dehra, Kangra	
	GDC Nagrota Bagwan, Kangra	
	GDC Baijnath, Kangra	
	GDC Jawala ji, Kangra	
	GDC Shahpur, Kangra	
	GDC Sujanpur, Hamirpur	
	GDC Chamba, Chamba	
	GDC Una, Una	
	GDC D/Chowk, Una	
	GDC Joginder Nagar, Mandi	
	GDC Karsog, Mandi	
	GDC Sanjauli, Shimla	
	GDC Kullu, Kullu	
	GDC Amb UNA	
	GDC Bagana Una	
	GDC Dhaliyra Kangra	
	GDC Nadon Hamirpur	

ANNEXURE - 1

Note: College may be added or removed as per availability of Infrastructure, Interest and participation level of College & Students.

<table>
<tr><td colspan="2">**Program Overview**</td></tr>
<tr><td>**Beneficiaries**</td><td>Final Year Students</td></tr>
<tr><td>**Training Hours**</td><td>150 – 450 Hrs (Approx.)</td></tr>
<tr><td>**Daily Class Duration**</td><td>Up to 2 Hrs per day during College working days.
Up to 4 Hrs during College Holidays/Vacations/After College hours.

Depending on the number of hours required for training, some classes may be held between Semesters (College working days, or during College Holidays/Vacations, and /or post the trainee's Final Academic Examination</td></tr>
<tr><td>**Domain Training**</td><td>Comprises of Theory and Practicals as per NSQF aligned Job roles</td></tr>
<tr><td>**Soft Skill Training**</td><td>40 Hours (over and above to Domain/Technical Training)</td></tr>
<tr><td>**Attendance**</td><td>Minimum 70%</td></tr>
<tr><td>**Sectors**</td><td>Media & Entertainment
IT-ITeS
BFSI</td></tr>
<tr><td>**Assessment and Certification**</td><td>All students who will complete the Training shall undergo the assessment conducted by Sector Skill Council and all successful student will get Certificate for the course.</td></tr>
<tr><td>**Placements**</td><td>Successful candidates will be facilitated for placement in Industry</td></tr>
<tr><td>**Training Infrastructure**</td><td>Govt. College will provide space for Theory Classrooms and Practical Labs for conducting the training</td></tr>
<tr><td>**Financials for Students**</td><td>Proposed Skill Training is **free** for Students. The Course fee, Assessment and Certification fee will be borne by HPKVN under the proposed program.

However, to ensure the seriousness of students enrolled under the Skill Training, a refundable security deposit ranges Rs 1000 (based on NSQF level of Course) may charged from each student. This refundable security shall be returned to students after completion of course. Proper receipt of the refundable security fee will be provided to students against the fee. **If Candidate not able to Pay Security**</td></tr>
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	fee then they shall have Submitted Under Taking with Signature of concerning Principal to his/her Seriousness to attend the classes.

Sector Wise Proposed Job Roles:

SECTOR	PROPOSED JOB ROLE	NSQF LEVEL	DOMAIN No. OF HOURS IN JOB ROLE	SOFT SKILL HOURS	TOTAL HOURS
Media and Entertainment	Social Media Manager	6	325	40	365
BFSI	Accounts Executive	5	350	40	390

Note: Job roles may added or deleted from proposed list based on interest of students and availability of jobs in Industry.

Roles & Responsibilities of Project Stakeholders are as below

Himachal Pradesh Kaushal Vikas Nigam (HPKVN):

1. Selection of TSP for Project Implementation (Focal Skill has been selected as TSP for the given project)
2. Supporting and Guiding TSP in Project Implementation
3. Monitoring and Review of all project components
4. Coordination with Department of Higher Education and others stakeholders for Implementation of Project
5. Providing Approvals as and when required for project components like Branding, Team selection and deployment, Students counseling, Batch formation and training initiation, etc.
6. Milestone based payment release to TSP on achieving the milestone based targets

Department of Higher Education and Govt. Colleges:

1. Executing MoU with TSP for project Implementation
2. Providing required Infrastructure (Classrooms, Labs, Counseling/Placement rooms) to TSP (Focal Skill Development Pvt. Ltd.) to conduct the training inside the college premises.
3. Supporting TSP in student mobilization by creating awareness among students to promote and encourage enrollment in Skill based course.

4. Providing space for Branding display inside and outside the college campus
5. Nominating Nodal Officer (SPOC) to coordinate with TSP for project implementation
6. Aligning Academic Time table for conducting classes for skill based courses.
7. Providing approval to TSP to conduct classes during the college hours as per alignment of Academic calendar, for conducting classes after college hours, for conducting classes during college holidays/vacations, and for conducting classes after final academic examinations of the students.
8. Encouraging and motivating students to attend Skill Training classes on regular basis
9. Supporting and coordination with TSP for all project implementation activities
10. Encouraging and motivating the students to accept placement offers and retention in Job, offered by Industry, aligned by TSP for placement.

Focal Skill Development Pvt. Ltd. (Training Service Provider):

1. Executing MoU with Govt. College
2. Setup of classroom, Labs, Counseling/Placement rooms inside College premises
3. Ensure display of HPKVN approved Project Branding inside and outside the college campus
4. Deploying Project team and competent and ToT completed Trainers to conduct the trainings
5. Mobilization of final year students by conducting mobilization drives
6. Counseling of candidates in coordination with HPKVN and College representatives
7. Batch formation and Conducting the Skill Training as per NSQF framework
8. Ensuring minimum attendance of trainees during the training
9. Facilitating Assessment and Certification of trainees
10. Placement Tie-ups with Industries and facilitating placement of successful trainees. Post placement support to candidates
11. Reporting and Documentation of Project
12. Submission of Reports to HPKVN and Department of Higher Education