



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	SCVB Government College Palampur
• Name of the Head of the institution	Dr. Pardeep Kumar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01894235973
• Mobile No:	09418052580
• Registered e-mail	gcpalampur@gmail.com
• Alternate e-mail	pardeepkaunda174@gmail.com
• Address	SCVB Govt College Palampur H P -176061
• City/Town	Palampur
• State/UT	Himachal Pradesh
• Pin Code	176061
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	H. P. University, Shimla				
• Name of the IQAC Coordinator	Dr. Ajay Thakur				
• Phone No.	9418987952				
• Alternate phone No.	8219209959				
• Mobile	9418043793				
• IQAC e-mail address	gcpalampurIQAC@gmail.com				
• Alternate e-mail address	drajaythakur1968@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.gcpalampur.ac.in/AQAR2019-20.doc				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.gcpalampur.ac.in/images/-77622572820-21%20academic%20alendar.PDF				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.19	2020	11/03/2020	10/03/2020
6.Date of Establishment of IQAC	10/10/2013				
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SCVB Govt College Palampur	Salary	Government of H P	2020-21 (365 days)	59000000/-
SCVB Govt College Palampur	Wages	Government of H P	2020-21 (365 days)	55000/-
SCVB Govt College Palampur	Office Expenses	Government of H P	2020-21 (365 days)	225000/-
SCVB Govt College Palampur	Medical reimbursement	Government of H P	2020-21 (365 days)	1373096/-
SCVB Govt College Palampur	Travel expenses	Government of H P	2020-21 (365 days)	1556/-
SCVB Govt College Palampur	TRFEXP	Government of H P	2020-21 (365 days)	1

8. Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	03
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10. Whether IQAC received funding from any of the funding agency to support its activities	No

during the year?	
• If yes, mention the amount	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
* Preparation and Implementation of Annual Academic and activities Calendar	
* Academic Upgradation in the College, setting up of modern virtual smart class room with teaching Aid	
* Establishment of Research Centre for Minor research	
* Digitalization of Office of the college	
* Strengthening of infrastructure for activities of sports, cultural and Music	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
*Preparation and implementation of College Academic Calendar	In spite of Covid-19, Associates NCC officers(ANO's), Programme officers of NSS, Nodal Officers of Red ribbon club, Convener of Eco club, in charges of Rovers and Rangers, other departments carried out all the extension activities mentioned in academic calender, COE executed all academic activities.
* Provision of facilities in order to follow SOP's in the college premises	Purchased and installed Automatic Hand Sanitizers at various places in the campus, Installed liquid soap dispensers in all washrooms, purchased Gloves and distributed to staff and purchased Thermal scanners for recording temperature of students and staff.
* Academic up gradation	For academic up gradation, college spent Rs 486044/- on purchasing equipments and other materials out of a sanctioned amount of Rs 5 .0 lakhh
* Setting of Modern Virtual smart Class room(202)	Room no 202 was converted into Modern smart and virtual class room by spending an amount of Rs 1199990/-
* Regular cleanliness drive in college during Covid-19	Successfully carried out cleanliness drive with class IV staff, NSS volunteers, rovers and rangers and students
* Promotion of activities to spread health awareness among the masses and students	All clubs and societies/cells carried out activities related to create awareness about AIDS/ Corona/blood donation/ drug abuse etc.
* Motivated Teaching staff to take part in seminars/webinars/conferences/	Many teachers participated in such activities as visible in the detail given in Criterion

workshops/ FDPs/ Orientation courses/ Refresher Courses etc. and present or publish research papers	Research, innovations and Extension
* Strengthening of Career Guidance and placement cell	College spent Rs 1988449/- out of sanctioned 20 lakhs towards making a robust highly modern placement and guidance cell. For this purpose, 6 desktops, 1 projector, 1 laptop and other computer accessories were purchased.
* Strengthening of existing sports and cultural facilities	For enhancing the sports and cultural facilities Rs 20 lakhs was sanctioned by the college administration from which equipment's of sports, music and cultural activities were purchased
* Digitalization of office	Complete digitalization of office of the college was done by purchasing 2 laptops, 1 desktop, academic software, digital notice board, anti virus software, fee software and stationery items etc. and some amount was kept for recurring expenditure. A sum of Rs 2300000/- was sanctioned for this purpose.
* Strengthening of Career Guidance and placement cell	College spent Rs 1988449/- out of sanctioned 20 lakhs towards making a robust highly modern placement and guidance cell. For this purpose, 6 desktops, 1 projector, 1 laptop and other computer accessories were purchased.
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	27/02/2022
15. Multidisciplinary / interdisciplinary	
16. Academic bank of credits (ABC):	
17. Skill development:	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):	
20. Distance education/online education:	

Extended Profile

1. Programme

1.1 462

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2. Student

2.1 3012

Number of students during the year

File Description	Documents
Data Template	View File

2.2

2632

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

444

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

1 + 48+11=60

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

49

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	462
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	3012
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	2632
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	444
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	1 + 48+11=60
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	49
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	22
Total number of Classrooms and Seminar halls	
4.2	99.60346 lakhs
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	161
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

SCVB Government College, Palampur runs 24 UG courses in all the three streams Science , Commerce and Humanities in which students have freedom to choose elective courses of interdisciplinary nature, PG course in Economics and self finance courses, BBA and BCA. College is affiliated to Himachal Pradesh University, Shimla and follows curriculum and academic schedule prescribed by the H P university. College plans its own academic calendar through IQAC available in college prospectus and website. Curriculum for these courses is designed by members of Board of studies of concerned subjects constituted by H P University, Shimla. Few faculty members of our college are members of Board of studies of their subjects. Time table committee prepares the time table which is displayed on notice board and college website. Principal and Head of the Departments continuously monitor the entire process. Every year, counseling of students is done with respect to syllabus, examination pattern, evaluation system and activities carried out by different clubs and societies of the

college and made aware of rules and regulations of college and are provided details about books in library and equipments, apparatus and chemicals in Laboratories. Meritorious students are honoured with prizes in the Annual Function.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.gcpalampur.ac.in/images/1339442815CollegeTimeTable2020-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our College strictly adheres to the academic calendar of Himachal Pradesh University with respect to annual examination.. College has its own calendar for house examination ,class tests, unit tests, seminars, assignmentsetc. Most common method of teaching is chalk and talk besides audio visual aids such as LCD projectors etc.For admission, reservation roster of State Government is followed by the college. All latest information related to schedule of examination is uploaded on website of the college and WhatsApp group of students and teachers. The faculty members prepare the lesson plan indicating the topics to be covered lecture wise including the evaluation process for each subject and it is duly reviewed by the one of the senior faculty in the department and approved by the head of the department. It is then, made available to the students. Timetable committee of the college prepares the timetable of each faculty (Science , commerce and Arts and BBA, BCA and MA) for the number of credit hours for each subject prior to the commencement of the session.The performance of the students is assessed on a continuous basis by conducting mid term exams as per the H P University norms per session. In addition to the tests, assignments, seminars and assignments are also the part of Continuous Internal Evaluation.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.gcpalampur.ac.in/images/-77622572820-21%20academic%20calendar.PDF

<p>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</p>	<p>B. Any 3 of the above</p>								
<table border="1"> <thead> <tr> <th data-bbox="86 658 529 712">File Description</th> <th data-bbox="529 658 1436 712">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 712 529 898">Details of participation of teachers in various bodies/activities provided as a response to the metric</td> <td data-bbox="529 712 1436 898" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 898 529 956">Any additional information</td> <td data-bbox="529 898 1436 956" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	View File	Any additional information	No File Uploaded			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File								
Any additional information	No File Uploaded								
<p>1.2 - Academic Flexibility</p>									
<p>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p>									
<p>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</p>									
<p>24</p>									
<table border="1"> <thead> <tr> <th data-bbox="86 1303 529 1357">File Description</th> <th data-bbox="529 1303 1436 1357">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1357 529 1435">Any additional information</td> <td data-bbox="529 1357 1436 1435" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 1435 529 1536">Minutes of relevant Academic Council/ BOS meetings</td> <td data-bbox="529 1435 1436 1536" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1536 529 1639">Institutional data in prescribed format (Data Template)</td> <td data-bbox="529 1536 1436 1639" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Minutes of relevant Academic Council/ BOS meetings	No File Uploaded	Institutional data in prescribed format (Data Template)	No File Uploaded	
File Description	Documents								
Any additional information	View File								
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded								
Institutional data in prescribed format (Data Template)	No File Uploaded								
<p>1.2.2 - Number of Add on /Certificate programs offered during the year</p>									
<p>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</p>									
<p>Three but admission in one course was not done due to Covid -19</p>									

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The main aim of the college is not only effective curriculum delivery but holistic development of students through its curriculum. College tries to inculcate values and ethics among its students through co curricular and other activities conducted throughout the session. Activities such as Gender sensitization programs, Women's day celebration , blood donation, awareness rallies and programs et. help students to quaff important moral and social values, sensitivity towards gender issues and environmental consciousness. In addition, activities of NCC, NSS, Red ribbon club, eco club and rovers and rangers promote human values and best qualities among students.

All important days are observed every year and various types of Competitions are organized to mark the celebration of these days.

Compulsory course Environmental Science in first year of each

steam and few courses in of Botany and Zoology cover every aspect of Ecology, Environment and Sustainable Development . These courses lay emphasis on importance and objectives of environmental studies and different approaches of studying environment and ecology; interrelationships of resource use, economics, politics and their impact on the environment; environmental issues and their linkages to politics of development at the local, regional and global level; issues in environmental economics and natural resource economics.

The constant efforts of the various clubs and societies promotes cleanliness and hygiene.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

No data Available for 2020-21 but data of previous year is uploaded for reference

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.gcpalampur.ac.in/images/-200290911420-21%20Analysis%20of%20Teachers%20Feedback.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
7520	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
1994	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>The prime objective of any educational institute striving to achieve excellence is to identify respective learning level of the students. Students from different, social, cultural, Economical and educational background are admitted in our college. So, it is very much required to identify slow learners and advanced learners at the entry level. Then teacher assess the learning levels of students in the classes through oral and written tests. So in our institution such kind of student are dealt with very carefully. Teachers give them extra care. They provide them notes and books. Secondaly most of the students of our institution comes from economically and social weaker sections. So every teacher tries to give them fees and free books. Remedial classes are arranged for slow learners. Similarly advanced learners are motivated to read more books, refer e-resources and listen to you tube lectures and also motivated for library sitting. Students are encouraged to</p>	

participate and present paper in seminars organized by teachers in their classes. The college has introduced prizes for meritorious students which motivates and inspires them for their future endeavours in academic growth.

File Description	Documents
Link for additional Information	nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3012	46+11= 57

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Main motto of the college is to enhance student involvement as a part of participative learning and problem-solving methodology. In science and commerce stream, Experiential Learning is an integral part of the curriculum. The College regularly makes sincere efforts through its teachers to tap the potential of students in order to make them better leaders and persons of the society. Sincere efforts in this direction includes visits to the villages by various clubs of the college in order to understand rural life style.

1. Experimental Learning :-

Due to Covid -19 field work and field visits were not organized by any department. during session 2020-21.

2. Participative Learning :-

- In participative students get involved in various online co-

curricular activities

- Students involved in creative writing by composing poems, writing articles and stories for college magazine. In the way the shared their thoughts and gained participative learning .
- During Covid-19 NCC Cadets and NSS Volunteer played a very important role. He made people aware about this Panademic and they distributed mask to the people.
- During Covid-19 online seminar organized by many departments. Teachers and students all involved in it and learn so many things through sharing their experiences

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The ICT enabled learning environment of the institution is conducive to developing creative and critical thinking as well as scientific temper among the students. Faculty is provided with the requisite facilities for preparation of computer aided teaching - learning material. Both faculty and students have access to the following modern teaching aids.

During session 2020-2021, offline teaching was very badly affected by Covid-19 pandemic. Therefore, ICT-enabled tools were effectively used by all teachers for conducting online classes. College signed agreement with Great Learning Platform for conducting online classes and teachers were given training to use this platform. This platform has multiple features such as recording of attendance of students, recording of lectures, facilities for conducting online tests, sending lecture modules and many more. The teachers effectively used almost every ICT tool such as mobiles, laptops, headphones, writing pads, you tube lectures, PPT presentations etc. for effective teaching.

Many teachers conducted classes through Google meet and zoom app. Whatsapp groups of teachers and students were used to share learning materials and you tube lectures and PDFs related to topics to students during this time. For fast internet speed, college used high speed internet band width of 100 Mbps. Almost

all the departments have at least one computer with internet facility. Teacher could take their classes in smart rooms too. But due to covid-lock down, smart classrooms could not be used.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.gcpalampur.ac.in/images/-603026704No%20of%20Computers%20and%20ICT%20Tools.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

57

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

46

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**26 (25+1)**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers****334.3 hours**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

College follows the Continuous Internal Evaluation(CIE) system(CCA - continuous and comprehensive Assessment system) adopted by H P university, Shimla. All the colleges affiliated to H P University have to follow this system of evaluation. In this evaluation system, marks for CCA are 30, 20 for practicals in practical subjects and 50 for end term Examination. Examination Committee of the college conducts the mid term examinations of each course in each subject as per the question paper style provided by the Board of studies of that subject. Marks of Mid term examination(15), marks for class Attendance(5) and marks of assignment /seminar(10) together constitute the marks for internal assessment/CCA which are 30. In order to appear in End term examination, students must have attendance 75 and above and must qualify in CIE. Marks for

end term examination or annual examinations are 50 for practical subjects and 70 for non-practical subjects. Annual examination is conducted by H P University. Those examination, assignments and class tests are part of CIE. E- resources and other lectures techniques are used to support the class room teaching. Comprehensive individual assignments are practiced and students need to present the assignment before submission. Students are encouraged to give Seminars. Debates, declamations, quiz contests are organized regularly on different occasions to spot out the hidden talent of the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Continuous internal evaluation of the students is an integral part of the college. All the affiliated colleges of Himachal Pradesh University, Shimla adopted choice based credit system with continuous and comprehensive evaluation since 2013 - 14 session. This system was again reformed in 2016 and some changes were made with respect to CCA, end term marks and Practical Awards. Distribution of marks in CCA are : 15 marks for midterm, 10 marks for assignment or quiz and 5 marks for attendance. The student who could not appear in the mid-term examination and have a genuine reason for not doing so, are given special chance after due permission from College Principal. Mid term examinations were conducted by house examination committee of the college in December 2020 . Any grievance related to House examinations dealt first by faculty member of the concerned subject and then by Head of the department. Answer books of mid tem examinations / class tests/ assignments etc. are made available to students for checking and teachers give detailed remarks and suggestions for improvement. Final results are declared by the University. The cases of pending or incomplete results due to any reason, are reported to the dealing branch of the University. Any examination-related grievances, after the declaration of result, are dealt with by the examination branch of the H.P. University, Shimla.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

SCVB Government college runs UG courses in all the three streams viz. B.A., B.Sc. and B.Com., M A in Economics , self financing courses in B.CA. & B.BA. and Add on certificate course in television and video production started by JMC department . There are 28 subjects available in our college.

Main objectives are:

To equip the students with requisite knowledge, skills & right attitude necessary to provide effective leadership in a global environment, to develop competent in all professionals attitude with strong ethical values and to develop proactive thinking so as to perform effectively in the dynamic socio-economic and Humanist ecosystem.

Learning outcomes of the programs and courses are mentioned in the college prospectus as well as on college website. In undergraduate courses of BA and Bsc., students have freedom to study courses of their choice and interest. While students studying B.Com can pursue career in diversify fields such as management, accounting, banking and business etc. Skills learned by students during this course also help students who wish to start their own business. Courses like BBA and BCA increase the job prospects of students in Multi national and Indian Companies. Campus placement drives are carried out in every year. Students generally do project work in the companies of their own interest and after the completion of project and degree, Most of the students get job in the same company in which they do project work..

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.gcpalampur.ac.in/images/351081857Details%20of%20Courses.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Course outcome and program outcome are an integral component of every educational institution. University evaluates the course outcomes in term of end term/ annual examination and college do this through Internal examination (House Examination). Internal evaluation by college provide input about knowledge, calibre and understanding of the students about each course.. This further helps in assessing the weakness and strengths of the students. As a result of this, students can improve their performance in the annual/end term examination conducted by the university. The learning outcome of the students within the college is evaluated through assignments, tests, presentations, and practicals (for Science students). Students are supposed to submit their projects and assignments within a stipulated period. Students who are unable to submit these due to authentic reasons are given additional time to do the same. All academic and cultural aspects are monitored by examination committee and overall by IQAC. Self finance courses such as BBA, BCA and add on course facilitate students belonging to different parts of society and provide them opportunities to find employment and to acquire skill in the desired professional field of their interest. These courses provide wider and wider choices for the students in choosing their future plans of vocation and entrepreneurship.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

305

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.gcpalampur.ac.in/images/-161120326220-21Analysis%20of%20Students%20Feedback%20with%20sign.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil	
File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	
03	
File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File
3.2 - Research Publications and Awards	
3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
10	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.2.2 - Number of books and chapters in edited volumes/books published and papers	

published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

books/Chapters- 11 and Paper presentations - 38

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension Activities are all those activities which are carried out by NSS/NCC/Sports/Red Ribbon club, eco club, Rovers and Rangers and other extracurricular activities by clubs and societies of the college.

National Cadet Corps develops the leadership qualities, build character and discipline and many more good qualities in the cadets, besides, training and motivating cadets to join armed forces in order to serve the country. NCC cadets participate in Republic and Independence days Parades, cleanliness drives, awareness programs and celebrate special days such as Kargil Vijay diwas, days related to Captain Vikram Batra and appear in "B" and "C" certificates examinations.

N S S : Education through community service is main objective of NSS. NSS helps in developing a sense of participation in nation building, helps students to understand social environment and develop their personality as well as sense of responsibility, tolerance and cooperation. NSS Conducts the regular activities and special 7 days camp. Celebration of important days, Cleanliness Drives and many more activities.

Red Ribbon Club aims at creating awareness about AIDS and other health issues among the students and educate them about preventing measures through and Rallies lectures on burning health issues.

Eco-Club and Campus Beautification Committee of the college carry out awareness programs about green and clean environment, organize

tree plantation drive and their nurturing as well as Cleanliness drives

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File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

38

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1886

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Infrastructure of any college or educational institution is very important for providing effective teaching-learning environment to the students. Since 2010 college has its own campus. Total area of land is about 6258 sq. m. There are 22 classrooms/ seminar halls/ Lecture theatres out of which 6 are lecture theatres and 16 are class rooms or seminar halls. There are 6 well equipped Science labs, 4 Labs having ICT facilities, media lab and video recording room(114)., wi-fi Campus, botanical garden, health club ,cafeteria, separate common room for girls, gymnasium, play ground and courts

College Library is automated and have RFID system and has 8497 books as well as subscription of 5 peer reviewed journals. Library is equipped with facilities for searching book catalogues, viewing e-journals and online learning resources.

Specialized facilities- Provisions of wheel chair, ramp and stretcher are made available for physically challenged and other students, Braille books for the visually impaired ,Computers with upgraded version of GIS software and specialized instruments of geography ,quotes of Famous and Great Leaders , Writers and Poets tdisplayed on corridors, achievements of students in academics, sports and activities of Clubs and cells,, 9 toilets for staff and students, Girls toilets fitted with Sanitary Pads dispenser and incinerators., beautiful Gilrs hostel, Staff quarters for Principal and staff members.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gcpalampur.ac.in/images/-457455686Geo%20Tag%20%20%20Photos%20Infrastructure_compressed.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

SCVB Govt College provides and up grade physical facilities fromtime to time for conducting cultural, sports, co-curricular and extracurricular activities efficiently.

Cultural - All cultural activities are either conducted in main hall (315) or dais in open stage inside the campus. Conference room is available for conducting seminars/ lectures// awareness programs.

Sports - Annual athletics meet / sports meet is carried out in the main ground of the college. College has one basket ball court and two badminton courts in the campus. Gymnasium is equipped with all latest equipments. Table Tennis board, carom boardand Chess board are available for the students. Yoga cum Activity Room is also available in the campus.

Besides, sports department of the college provides all kinds of facilities and tools to its students for playing outdoor games like cricket, football, volleyball, hockey, badminton, boxing and many more. Special mats for Kabaddi and taekwondo are available in the college. These amt are also used for performing yoga, practicing dance and other co-curricular activities.

Students are given permission to conduct their meetings in earmarked class rooms. College has provided special cells for NAAC and UGC committee, Career counseling and placement cell of the college, first Aid committee, NSS, NCC, rovers and rangers and red ribbon club,IGNOU centre of the college.Activities by NCC,NSS:, Rovers and Rangers are carried out regularly through out the year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gcpalampur.ac.in/images/1564528318Geo%20Tag%20Sports%20Facilities.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

17

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gcpalampur.ac.in/images/-1486729798GeoTag%20Photos%20of%20IT%20labs%20and%20ICT%20Facilities_compressed.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

14185936

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library - "Heart and hallmark" of the institution, is doing a yeoman's job for its intellectual growth and development. Library is spacious with separate sections for text, reference books and generalists and is well equipped with modern facilities and resources (text books, e-books, e-journals etc. in different sections). The library is fully computerized using SOUL Software and RFID enabled automation giving an edge of services to the end users. It serves as an intellectual and cultural gathering place that fosters and enhances learning, education, research, and personal fulfillment. . The library subscribes to approximately all leading newspapers (Hindi & English), magazines and journal for the benefit of students and teachers. Books are issued for the entire session to the needy and poor students on recommendation of the tutor. Library is also having a Book bank facility.

The books have been classified according to Dewey Decimal Classification Scheme. Library is a member of N-LIST (National Library and Information Services Infrastructure for Scholarly Content) which opens the ways to online access to Full Text Electronic Resources. Computers are installed in the library to access online reading material. Internet facility is also available for members in reading room.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.gcpalampur.ac.in/images/1576767878Library.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

413068

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

85

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The whole campus of the college is wi-fi. There are 4 computer labs (IT Lab, BCA Lab, Maths Lab and Language Lab) smart class rooms either with digital podiums or LCD projector with accessories or both. There is computer consoles for students in library to access online resources. The Library also has RFID

facility. Speed of internet is almost 400 Mbps using Fiber based new internet connections and also has a permanent IP address. Internet connectivity is provided to every department, labs, smart class rooms and to every department having computer. Due to Covid 19, admissions, enrolment, teaching and other activities were carried through online mode. Online Applications were invited for scholarships. The assessment of the students was uploaded on the website of the university. Most of the correspondence with university and higher authorities is done through online mode. CCTV cameras were used for security and safety of the students, staff and infrastructure. College has improved its IT infrastructure keeping in mind the future growth and needs and has planned to improve Wi-Fi access points and extend Wi-Fi facility to Hostel, Staff Quarters and new BBA BCA building. The college has also proposal to make college wired LAN available in each nook and corner of the college including each class room.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	See Details in Parameter 4.3.2

4.3.2 - Number of Computers

161

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

7597145

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For maintaining and utilizing all facilities, Principal constitutes a number of committees which look after the physical upkeep/ maintenance of the facilities. Some important committees are as under:

1. Building fund committee - It looks after the repair and renovation
2. General Purchase Committee for all kind of general purchases
3. IT committee for purchase and upgrade of ICT facilities.
4. Sports committee for purchase of sports items
5. Library committee for purchase of books, magazines etc. for library
6. Science Purchase committee monitors purchase of lab instruments, chemicals, glass apparatus etc.
7. Different Stock verification committees verify the stock in all the departments annually.

All purchases are made by following the set and established system, approved only after verification and approval of Bursar.

The procedure for purchase is as under: i) First of all proposal or demand is given by concerned teacher/ department. ii) Then, Sanction of Bursar and principal is taken in appropriate sanction book. iii) Purchases above Rs. 3000- are made by inviting quotations, making comparative statement and then sending supply order to lowest bidder. A minimum of three quotations are mandatory for making comparative statement and sending the supply order. iv) Payments are made either through cheque or RTGS after making entries in stock registers and cash books. Minor Repair work to related electricity and water is done by engaging specialized electrician and plumbers. College has kept complaint box for inviting grievances / suggestions/ feedbacks / complaints. Major repair work is carried out through Public Works Department of H P.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

75

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	http://www.gcpalampur.ac.in
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

23

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

285

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

15

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

CSCA, nowadays - a nominated body of students of the College is constituted by a system in which students are nominated on the basis of their performance in academics, sports, extension and extracurricular activities. CSACA organize function on Teachers' Day and College Annual cultural function .C.S.C.A. consists of President, Vice President, Secretary, Joint Secretary, Class Representatives and Executive Members. The executive members of the CSCA include students from Rovers and Rangers, Eco Club, Red Ribbon Club, N.S.S. Unit, Sports and Culture and outstanding students of clubs/ cells/ societies. CSCA Executive Council plays a pivotal role in smooth running of the affairs of the college and also in improving institutional efficiency by providing inputs, suggestions and feedback from students.. C.S.C.A with the help of Class Representatives helps to bring the problems of the students to the teachers and administration. It works as a bridge between the administration and students. The CSCA helps the administration in conducting various cultural activities and annual athletic meet. It motivates the students to participate in large numbers. CSCA and its executive council conducts various extracurricular activities under the leadership of students and a CSCA cultural function towards the end of the session.CSCA plays a very active and important role in development of College. In the present pandemic situation where face to face interaction with students is difficult, the role of CSCA becomes very important for bridging the gap between students and teachers/ principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association was formed and registered in 2019 and is in budding stage. It has 26 founder members. Members of Alumni association often make a visit to the college and interact with teaching staff and Principal. They give their valuable suggestions in the form of suggestions although association has yet to make financial contribution and contribution with respect to employment generation or in placement of students. Due to Covid- 19, since March 2020, meeting of Alumni association could not be held, as members are from distant places and membership drive is still to be done.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Apex Management and monitoring bodies of the college are Department of Higher Education of Government of H P and H P university, Shimla. The college follows their prescribed guidelines for academic, administrative and financial management. Decentralization and participative management is strength of the college and is reflective of its effective leadership in tune with the vision and mission of the Institution. Principal, staff (Teaching and non teaching) and students are backbone of the college. All academic and administrative activities are monitored through various committees providing proper distribution of work and duties. Proposals for all round development of the college and for the betterment of the students are prepared by IQAC, College Advisory Council and various cells. College Advisory Council ensures smooth administration/functioning of college. There are more than 50 administrative committees which look after the job assigned to them. Details of administrative committees are available in prospectus of the college on website of the college. This clearly reflects the practice of decentralization and participative Management. IQAC of the college coordinates with all the committees and maintains all the data/ record of every activity. Suggestions or recommendations of the IQAC are implemented after approval by College advisory Council. . Sports Advisory Committee prepares the sports calendar and in charges of different games. Self Finance society monitors and manages the self financed BCA and BBA courses. Internal Audit and audit by

Government from time to time ensure transparency in the financial matters.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal is the administrative head of the institution. Principal in consultation with College advisory council and IQAC provides effective leadership in all academic and institutional practices. Leadership qualities are exercised through various councils and committees. For the smooth running of the college, the whole system of administration is decentralized. The Principal co-ordinates with all administrative committees through their conveners/co-conveners. The institution also emphasizes the inclusion of all the employees working at different levels. Participation in the various activities and programs gives them confidence in their abilities and the values to become responsible citizens of the country. Some important administrative committees of the college are College Advisory Council, IQAC, NAAC and UGC affairs committee, Cultural Committee, RUSA cell, Library Committee, Purchase Committee, College Development Committee, Examination Committee, SC, ST and Minority Committee, Women Grievance Redressal Committee, Students Council (Election) Committee, Games & Sports Committee, Discipline & Anti Ragging Committee, Anti-Drugs Committee, Career Guidance and Placement Cell, etc. to look after all the activities of the college.

Every committee submits their proposal in the beginning of the session along with plan and execution strategy. Feedback is obtained from the students from time to time to improve the quality of the services rendered.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has been using ICT for teaching learning purposes. Along with extensive use of computers for classroom teaching, the college had provided laptops, Ipad with smart board enabled classrooms, making ICT an integral part of the teaching learning process. In 2020, college was quick to adopt to online teaching during the Covid - 19 pandemic and subsequent lockdown. During this period college upgraded its e-learning resources and used Great learning platform(Olympus) for online teaching. This Platform record the lectures given by teachers, record the attendance of students with duration as well as send notification to students about online class through email.

The college formulates its plans as per the directions issued and letters received from Himachal Pradesh government, H.P. University and the Department of Higher Education, H.P. besides UGC, RUSA, MHRD, etc. Therefore all the activities, i.e., academic, sports, cultural, co curricular, and extra-curricular are carried out according to the notification and guidelines issued.

College advisory council and IQAC in consultation with Principal and staff formulate and implement the plan during the session. IQAC prepares annual calendar and maintains records of all the activities of the college. The library also upgraded itself to e-learning tools and e-resources.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal runs the college as per rules and policies of the Department of Higher Education, Govt. of Himachal Pradesh and as per ordinances of H P University, Shimla. The Principal, Advisory Council, IQAC and Conveners of administrative committees monitor the entire work process of the college. NSS, NCC , Rovers and

Rangers and Red ribbon club aim to deliver to the society in numerous ways. The Cultural and Co curricular Committee along with Faculty members are responsible for all the intra and inter college cultural events. The Career Guidance and Placement cell looks after the career prospects and placement of the students. The Examination Committee helps in smooth conduct of the examinations.

List of Administrative committees is uploaded on college website. The ministerial staff has a superintendent, senior assistant, clerks, gardener, chowkidar and peons.

Principal, teaching and non-teaching staff follow the service rules drawn by the Govt. of Himachal Pradesh. All procedures related to admission, exams, recruitment, construction and finance are followed through the guidelines laid down by the Govt. of Himachal Pradesh.

Recruitment of teaching faculty is done by Government of Himachal Pradesh through the Public Service Commission (HPPSC) Shimla and non-teaching staff through Subordinate Selection Board and other State Procedures. Promotion of staff is done as per the rules laid down by Govt. of Himachal Pradesh.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.gcpalampur.ac.in/images/13192035546.2.2%20organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Various welfare schemes provided by Government of H P to its employees are governed by the rules and regulations of H P Government and are as under:

1. Medical reimbursement of medical bills as per state rules.
2. Medical Leave 10 days medical leave with full pay.
3. Twelve days of Casual leave for all the employees per year.
4. 20 days of Earned leave to teaching staff and 30 days to non-teaching staff.
5. All the Employees are covered under group insurance scheme by paying a premium of Rs. 120/month.
6. Retirement / death gratuity, leave encashment and pension is provided to employees after retirement.
7. LTC as per state Govt. rules.
8. Withdrawal of G P F -up to 75 % twice a year for miscellaneous purposes like education fee, daughter's marriage etc. One time 90 advance can also be availed for building of house or repair of ancestral house.
9. Study Leave to teachers as per the rules of Directorate of Higher Education of Govt. of Himachal Pradesh.
10. Maternity /Paternity Leave as per norms of CCS leave rules.

11. Academic/Duty Leave to Teachers for H P university examination, evaluation duties

12. Special duty leave for attending refresher / orientation Courses/ faculty development / induction programs etc.

12. TA/DA asper the rules of H P Govt.

13. Uniform for the class IV employees i

14.NPF through CPS toPost 2003 employees

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

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File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

08

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal of teaching and non teaching staff by Institute is a systematic and periodic process in which job performance and productivity of employee is assessed. Being a government college of H P, all guidelines and regulations of

Department of Higher Education of H P with respect to performance appraisal are strictly followed. All employees fill up the ACR annually every year and submit it to the Principal. There are four prescribed stages for promotion from Assistant Professor to Associate Professor.

Stage 1 (AGP Rs 6000) to Stage 2 (AGP Rs 7000)- Four years of service with Ph.D./ Five years of service with M. Phil./ Master Degree with 6 years of service..

Stage 2 to Stage 3 (AGP Rs 8000) - == Completion of five years of service in Stage 2

Stage 3 to Stage 4(AGP Rs 9000) Completion of three years of service in Stage 3.

All these promotions are carried out by Departmental Promotion Committee (DPC) constituted by the Department of Higher Education subject to fulfillment of conditions laid down by the university and UGC such as Orientation and Refresher courses and teacher training courses in a time-bound manner. Associate Professor is promoted to Principal according to seniority subject to qualification of Departmental examination.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

All records related to finances and other matters are maintained properly in a systematic and transparent manner. Internal and External financial audits are conducted regularly. Team from the office of Accountant General conducts the audit of all the funds received from the Government from time to time. Audit of RUSA fund, fund of self finance courses and of NSS (fund received for regular activities and seven days special camp) is done by at the end of the financial year by the local auditor as per the financial rules and regulations. Fund generated from Self Financing courses are managed by its Coordinators and is subject to audit by

internal committee or CA. The RUSA Fund is used under three Heads (like Infrastructure, Renovation, Equipments, New Construction etc.) as suggested by the Director, RUSA as per norms set by MHRD, New Delhi. The funds received under Equity (RUSA) scheme has been used for the welfare of the students. The PTA fund is audited by the Local Auditor at the end of the financial year. Last audit of PTA fund was done on 31st March 2020 and self financing fund on on 31st March 2021 by CA Manu Sharma(UDIN No21509034AAAADE7993 and PROP- 509034).. Last Audit of Government fund was done by Team from AG office on 29/9/2021 vide letter no EDN-KGA-GCP/2020-21/661-664. Stock verification of every department or cell is carried out every year before 31st March by stock verification committees constituted by the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

8725241

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution always ensures that the funds/resources are collected on timely basis and are utilized in the best possible way by ensuring judicious investments and restricting to budgeted expenditure. The main sources of funds are fees collected from students, grants from the State Government and the UGC, interest on fixed deposits, fines and other miscellaneous income. Funds

received under different heads are maintained in separate registers. Fee collection is done in a systematic way within a time frame. Students are informed about the time schedule through notifications on college notice boards, website and through text messages. . The Principal in consultation with the Purchase Committee, RUSA Committee follows the formalities for utilization of funds. All purchases are made after inviting requisite number of quotations and their proper scrutiny by purchase committee, bursar and approved by Principal. Internal checks and controls are very much in place which ensures transparency in financial resource management. The resources are carefully allocated to meet overall administrative requirements including appointment of part time workers, infrastructural up gradation and maintenance, enhancement of teaching learning environment, faculty development etc. The salary bills of the teaching and non-teaching employees are met by the Govt. of Himachal Pradesh and processed by treasury. The upkeep and maintenance of the college are done through the Amalgamated fund (A.F) and P.T.A Fund.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The regular meetings of the IQAC internally as well as with the principal and different stakeholders are conducted to ensure stocktaking and earmarking of the scopes of improvement in all possible spheres in the college. Regular feedback was taken from different stakeholders which helped in improvement of infrastructure and academic standard. IQAC prepared the annual academic calendar and ensured its implementation in Toto. IQAC maintains the record of all kinds of activities by NCC, NSS, Rovers and Rangers, Eco Club and red ribbon club and prepares AQAR at the end of the session.

Major contribution of IQAC are preparation of College Academic Calendar, Academic up gradation, Establishment and up gradation of Research centre for minor research, purchase of more books in Library, Strengthening of Career Guidance and placement cell, Partition of bigger rooms was done to increase the number of class

rooms for classes having lesser number of students, Digitalization of office, Strengthening of existing sports and cultural facilities, creating a new smart and virtual class room having teaching device, allotment of Rs 70 lakhs for construction and completion of ground floor of new Academic block of BBA and BCA.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC is a significant administrative body of any educational institution which is responsible for all quality matters. Soleresponsibility of IQAC to initiate, plan and supervise various activities that are necessary to increase the quality of the education imparted incollege. IQAC plays an important role in maintaining quality standards in teaching, learning and evaluation.IQAC conducts regular meetings to review the overall progress of the college. Teachers in the beginning of the session go through the syyllabus of coursesand do the necessary preparation for teaching. Meetings of faculty membersresult innew and best methods of teaching.Teachers also pay the role of mentor in solving the problems of students.The students are encouraged to visit the library on regular basis toimprove their knowledge andmental abilities. Communiation skills and and personality development sessions are aaranged in Language lab. Different magazines and newspapers in the library helps in increasing thier general knowledge which is very importantwith respect to their career aspects.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);

C. Any 2 of the above

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://www.gcpalampur.ac.in/images/-871054647Annual%20report%202020-21.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

SCVB Govt college promotes fairness in education irrespective of gender. Main objective of gender equality is to provide fear free atmosphere so that everyone can pursue their education without discrimination or harassment and potential of student can be tapped. College has constituted a number of committees (anti ragging committee, committee for prevention of sexual harassment at work place, Women Grievance and Redressal cell etc) which work for providing equal opportunities to everyone in every field so that their leadership capabilities are enhanced and can play an important role in administration (admission, sports or cultural activities). These committees work as per the UGC guidelines and ensure gender equality, elimination of ragging, anti-discriminatory behavior and any kind of harassment. These committees are empowered to safeguard the interest and rights of women and address the complaints filed in this context in time bound manner.

Awareness programs make the girls, women and everyone aware of different health and social issues, Methods for fostering gender equity are as follows:

- * Provide all necessary facilities / opportunities for studies and personal growth to girl students and eEqual opportunities in learning and career advancement
- * Organize Awareness programs
- * Ensure a safe and secure environment
- * Separate Common rooms, wash rooms for girls and female staff members.
- * Complaint box outside the Principal's office.
- * CCTV cameras to check Eve-teasing, students rage, violence in any form, outsiders' entry etc.
- * Sanitary pad Vending Machines and incinerators in wash rooms of female staff members and girls
- * Indoor games and magazines in girls common room.

File Description	Documents
Annual gender sensitization action plan	https://www.gcpalampur.ac.in/images/494479274Geo%20Tag%20Photos%20of%20Gender%20equity.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.gcpalampur.ac.in/images/494479274Geo%20Tag%20Photos%20of%20Gender%20equity.pdf (list of facilities: Sanitary Pad Dispensers in Wash rooms for Girls and Female Staff , Sanitary Pad Incinerator, Day Care Centre and Health centre, common rooms)

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

College has different methods of disposal of solid waste, liquid waste, e -waste and chemical waste in order to reduce the adverse effects of waste on health and environment.

Solid Waste Management involves regular cleaning by sweepers and monitoring of cleanliness by committees of teachers floorwise. Garbage is collected class room wise and floor wise and garbage from small dustbins is then put in to bigger dustbins. Then, biodegradable and non biodegradable wastes are segregated. Biodegradable waste is put into pit of Vermicompost unit along with leaves and waste of plants and trees. Manure so obtained is used in flowering pots and fields.. Students are encouraged to throw waste in dustbins kept in every classrooms or corridors.

College has declared the campus a plastic-free zone. Green and blue coloured dustbins are installed in campus for wet waste dry waste. A solid waste incinerator is also installed to destroy solid waste without evolution of harmful gases and smoke. In addition girl's and female staff washrooms have sanitary pads incinerator to destroy used sanitary pads.

Liquid waste generated by Canteen is put into pit behind Canteen and liquid waste from science labs is put into the pit outside the chemistry labs through separate pipes. Sewerage disposal is done in the septic tanks.

E-waste management: All E-Waste related to Computers and its accessories is either returned to supplier or it is handed over to Garbage collecting vehicle of MC. All E-waste is managed as per Govt. Rules.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

E. None of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

With an aim of improving society and making a better tomorrow, students are encouraged to join the different social outreach

units of the college which work actively with people from diverse socio-cultural backgrounds. Students are sensitized to tolerance and pluralism through lectures. College starts various programs to promote responsibilities, leadership qualities, communication skills etc.

Practices adopted by college:

- * Special privileges to students of ST/SC/OBC category
- * Relaxation in Age and percentage at the time of admission
- * Scholarships by State and central Governments
- * Promotion of social responsibilities and leadership roles among its students and staff through Awareness programs, co-curricular and cultural

activities of clubs and cells, gender sensitization programs such as competitions, rallies & lectures on AIDS Awareness day (December 1), Intl. women day(March 8) and many more.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College undertakes various efforts to sensitize the students and employees of the Institution of their constitutional obligation. At the beginning of session, Principal and Teachers conduct counseling session for 1st year students to make them aware of the core values and ethos of the Institution, duties and responsibilities of citizens and various events are organized throughout the year in this regard. These events are conducted by NSS, NCC, Red Ribbon Club, Rovers and rangers, ECO-Club and some departments .

Department of Political Science celebrates Constitution Day or Samvidhan Diwas (November 26) every year and organizes varioud activities such as Quiz/Essay Writing/slogan writng/Painting

Competition etc. to aware the students about constitutional obligations, rights, duties and responsibilities of a citizen.

The World AIDS Day(Decemeber 1)

Red Ribbon club organizes AIDS Awareness rally, blood donation camp and take part in events organized by the Dept. of Health and Family Welfare Dist, Kangra at Dharamshala.

Volunteers of NSS, Cadets of NCC and Rovers and Rangers carry out Cleanliness drives, Tree Plantation drives, Swachh Bharat Abhiyan, and celebrate world Yoga Day, Teacher's day, Children Day and Independence day every year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Main purpose of celebrating national or international commemorating days, events and festivals is to make students aware of history, traditions, great practices of India and importance of the events. Thus, celebrating momentous contributions of historical figures to freedom and justice inspires the youth. However, due to COVID-19 Pandemic, some of the events were organized through online mode such as International Women day on March 8 to honour the historical and contemporary struggles of women for empowerment, International Yoga Day on June 21, Independence day on August 15, Hindi Divas on September 14 to mark the adoption of Hindi as the Official Language of India, World AIDS Day on December 1 to educate students about HIV/AIDS, National Mathematics Day on December 22 to commemorate the birth anniversary of great Indian mathematician S. I Ramanujan, Swachh Bharat Abhiyan on October 2 to fulfill the one of the cherished dream of Mahatma Gandhi besides celebrating some festivals of India with great fervor and enthusiasm.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC

format provided in the Manual.

Best Practice - 1.

Teaching - Learning process

Main aim of the college is to ensure the completion of syllabus of each course according to the academic schedule using modern teaching aids for the benefit of students.. IQAC continuously monitor the pace of the coverage of the syllabus, takes feedback of students. Class tests, presentations, assignments, doubt clearing sessions are arranged for the students by the teachers. Smart class rooms and ICT tools (interactive boards with digital podiums or LED projectors) increase the teaching- learning process. Some teachers prepare notes of topics of their course and share them students. Continuous assessment involves mid term examinations, tests, presentations, assignments, Seminars, discussions and problem solving sessions etc. Students make best use of INFLIBNET facility in the library. Career Guidance and placement cell guides students about job prospects and higher education.

Best Practice -2

Women Empowerment

Women constitute about 55% (1661/3012) of the total strength of students in the college. The majority of students come from rural areas having less resources, poor literacy rate and other problems of such areas such as transport etc. Girls from these areas due to lack of facilities and opportunities could not do well in life earlier. However, with the help of H P Government and initiatives by the college to take up the cause of Women Empowerment for the women students, these girls students have performed beyond their potential. College makes special initiatives for this purpose.

Complete detail is on website of college.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The progress and development of any institution depends upon its uniqueness, its innovations and its distinctness from other institutions. SCVB Government college Palampur always put its focus on its mission and vision and work in a very distinctive manner. Most of the students of the college come from nearby rural villages and number of girl students is always more than boys. Main Aim of the college is to tap their potential and strength and motivate them for higher education. College provide ample opportunities to these students from different platforms such as NSS, NCC, Rovers and Rangers, Red ribbon club, eco club, sports club and other societies where they take part in academic, curricular, extracurricular and extension activities and develop academic as well as professional, cultural, social consciousness, alertness, responsiveness acumen. . Seminars related to health, environment, drug abuse help them in dealing with such socio-economic issues. There are two units of NSS, NCC and Rovers and Rangers in the college which inculcate leadership qualities, discipline and moral values..NCC cadets appear in B/C certificate tests and get job in defense forces, participate in RDC parade, NSS volunteers carry out extension activities incampus as well invillages and also take part in 7 days Special camp.Thus, SCVB College provides quality education to the students of Palampur subdivision while maintaining the high standards and values shaping their future in right perspective. Complete detail is uploaded below.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To start the work of first floor of new building(Self Financing block) and arrange funds for its construction
2. To speed up the work of leveling of sides of play ground and erection of retaining walls on few sides
- 3, To request the government to provide funds for construction of auditorium

4. To demarcate the separate parking facilities for Principal/Teachers/staff and students for two wheelers and four wheelers
5. Purchase more computers/laptops, printers and other accessories of ICT tools
6. Renovation of water pipes of chemistry Labs
7. Construction of new room for gym and its shifting from existing room
8. Up gradation of Office, sports facilities
9. purchase of ore books for library
10. Strengthening of IQAC
11. Purchase more water purifiers and service of old ROs
12. Increase in height of Railings on sides of corridor in order to prevent any untoward incident
- 13 To conduct more programs or events in order to spread awareness about environment, cleanliness, health, AIDS, gender sensitization, etc
14. Strengthening of facilities to prevent the students and staff members from Covid -19 pandemic and ensure that SOPs are followed in toto
15. Up gradation and Strengthening of IQAC
16. Expansion of OSA/ Alumni Association
17. Provision of High Power Generator or Inverters
18. Renovation of Vermicomposit Unit
19. Repair and renovation of Solid Waste incinerators and other incinerators